



Tregony with Cuby Parish Council

Clerk: Mrs Mary Symons

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AGENDA

4th September 2023

To members of Tregony with Cuby Parish Council.

You are hereby summoned to attend the monthly meeting of Tregony with Cuby Parish Council.

On: **Monday, 9th OCTOBER 2023**

Commencing: **at 7.00pm**

At: **Tregony Church Hall, Back Lane, Tregony**

for the purpose of transacting the following business:

Mary Symons, Clerk to the Council

- 1. Apologies for absence**
- 2. Declarations of interest:** agenda items, gifts over £50 Dispensations
- 3. Open Period** – Public participation (up to 15 minutes) – For electors of Tregony with Cuby parish to make representation to the Parish Council.
- 4. Minutes of the meeting** held on Monday, 11th September 2023
- 5. Matters Arising** from the last meeting's minutes:
 - 344/23 Sand Park – compensation payment- SWWater and HM Land Registry request to survey site.
 - 323/23 Conservation Area status
 - 338/23 – Grant workshop – 29th September
 - 350/23 – St Cuby's Church – Closure of Churchyard (Cemeteries Committee)
 - 352/23 – The Roseland Multi Academy Trust – Churchyard Trees.
 - 355/23 – Lady Lane – footbridge
- 6. Planning** –
 - 6.1 PA23/06782 – Listed building consent to replace four corner posts of belltower structure as an emergency measure for Health and Safety reasons. – Clock Tower, Fore Street, Tregony TR2 5RW
 - 6.2 PA23/07079 – Demolish existing garage to build accommodation for short stay holiday letting – Land north of St. Cuby's Church Hall, Back Lane, Tregony TR2 5RP
 - 6.3 Any other applications received.

Planning applications determined by Cornwall Council

 - 6.4 PA23/06601 – Works to a tree subject to a Tree Preservation Order (TPO) namely remove one sycamore (T1) – 2 The Square, Tregony TR2 5RS - *Refused*
 - 6.5 PA23/06257 – Alteration of two existing rear windows to create one large opening for bi-fold doors – 16 The Park, Tregony TR2 5PY - *Approved*

Parish Councillors: - Mr M Greet,(Chair), Mr K Ashley, Mr B Egerton, Mrs J Floyd Norris, Mrs E Gray, Mr K Harris, Mr G Laity, Mr Lytham, Mr S Matthews, Mr D Spackman

Note: this agenda and appendices are available to view on the website:
www.tregonywithcubyparishcouncil.gov.uk

- 7. Cornwall Councillor report** – Cllr Julian German
- 8. Youth Working Group** - Update / Skate park proposals – Sports Field
- 9. Sustainability Group** - Update and further information
- 10. Tregony Clock Tower** – 11.1 Report of current situation –Listed building application now live.
- 11. Cemeteries Committee** – Update from meeting 25 Sept.
- 12. Parish Paths and Bridleways** – 12.1 update on cutting regime /problems and additions.
12.2 Footpath to Golden Mill
- 13. Finance Working group** – 13.1 Current budget situation and preparation for precept and budget 2024/25
- 14. Financial Report** –
14.1 Clerk to report on the accounts and Schedule of payments for the month.
- 15. Correspondence** received by the parish council and which is relevant to the interests of the council: to be noted by members and to consider if any action is necessary as a result of such correspondence.
- 16. Items for future consideration/ Other Parish Concerns.**
- 17. Confidential Item**
- 18. Date of next monthly meeting** – *Monday, 13th November 2023 – Tregony Church Hall, Back Lane.*

Tregony with Cuby budgets as at October 2023				2023/24		
		2023/24		YTD	Forecast	2024/25
		Final budget		October	year end	Draft
Receipts						
	Precept	27,000		27,000	27,000	
	CC agency footpaths	380		0	380	
	Council tax support grant	0		0	0	
	Car park rent	100		0	100	
	Sports club ground rent & football club	100		0	100	
	Wind turbine grant	4,485		4,571	4,571	
	Bank account interest	800		191	?	
	Cemetery fees	0	Note 1	500	?	
	War Grave Commission income	0	Note 1	0	0	
	Rent from cemetery field	50		0	50	
	Community Infrastructure Levy Receipts	0	Note 1	0	0	
	Other receipts (South West Water)	0	Note 2	0	3,200	
	Other receipts (National Grid wayleave)	0	Note 1	25	25	
	Total receipts	32,915		32,287	35,426	
Payments						
Staffing	Clerk's salary	9,434		4,124	9,810	
Admin	Insurances	803	Note 3	0	908	
	Office sundries	1,250		498	?	
	Audit fees, internal and external	669	Note 4	225	605	
	Hall hire	240		91	?	
	Website management + email	500	Note 5	205	410	
	Scribe accounts package	300		346	346	
	Land registration legal fees	500		0	?	
Subscriptions	CALC & SLCC	600	Note 6	459	636	
Maintenance	Footpaths as per agency agreement	1,500		150	?	
	Grass cutting, street maint'ce, general maint'ce	7,200		3,347	7,824	
	Additional Street cleaning	1,000		0	?	
	Memorial garden maintenance	535		250	?	
	Additional rural maintenance	1,284		0	?	
	Tyller Teg ROSPA and other expenses	214		306	?	
	Public lighting electricity and maintenance	1,800		593	?	
	Clock tower maintenance	500	Note 7	150	?	
	Clock tower electricity	300		347	?	
	VAS equipment maintenance	100		0	?	
	Sports field	500	Note 11	1,750	?	
Miscellaneous	Parish councillor expenses	339		0	0	
	Miscellaneous	400		0	?	
Cemetery	Cemetery grass cutting	1,498		899	?	
	Cemetery maintenance + general expenses	4,280		0	?	
	Cemetery IT system	545	Note 8	418	418	
Grants given	Tregony wind farm grants or projects	0		0	0	
	Other excl. wind turbine grants	2,000	Note 9	820	?	
Capital items	Cemetery capital projects budget	5,000		0	0	
	Other potential capital projects	10,000		0	0	
New items	Benches and picnic tables	0		1,470	?	
	Goalposts	0		166	166	
	Defibrillator	0	Note 10	1,225	1,225	
	Scaffolding for clock tower	0		5,163	6,000	
	Major repairs to clock tower	0		0	10,000	
	Total payments	53,291		23,002		

VAT movements	VAT reimbursement from HMRC			0	4,272
	VAT paid on invoices			2,277	3,500
	Movements into/(out of) reserves				
	Forecast bank balance at year end				

Note 1	Unable to predict, prudent to forecast nil
Note 2	Payment promised by SWW £3,000 plus £200 for bulbs
Note 3	Insurance premium for this year paid March 2023, will pay in March 2024 for following year
Note 4	Paid for internal audit; external audit bill to follow
Note 5	Paid monthly direct debit for website and Mary's email
Note 6	Paid CALC subscriptions, SLCC subscription due in January
Note 7	Clock tower maintenance not including current major works, see below
Note 8	Cemetery IT package not being used as much as anticipated, recommended to drop it next year
Note 9	Grants paid to date: Xmas lights £500, Coronation £300, village hall £20
Note 10	Goviley defibrillator
Note 11	Sports field: £1,000 to Sports Club for grounds maintenance, £650 for tree works to date

RESERVES

Election	2000
Sports Field	5000
Computer	1000
Parish Plan	1700
Play Area	3000
Unforeseen incidents	5000
Cemeteries Potential capital projects	5000
6 months' running costs	12000
Planned future capital projects	0
Grants received/ noy yet allocated	0
Total Reserves	34700